



Education Queensland

Microsoft Enterprise Agreement – Student Option Information

This information sheet is to be read in conjunction with the Student Option newsletter

Software - Conditions of Use, Student Order Form & Declaration

The following information outlines costs associated with access to software available under the Student Option of the Microsoft Enterprise Agreement (for those who wish to participate), the conditions of use and the declaration form which must be signed for software to be provided. In signing the declaration, you agree to abide by the conditions of use as provided in this document. The products, as described in the Student Option newsletter, in this document, Order Form and the Declaration, will be referred to as the 'software'.

Software Costs

- Access to software available through the Student Enrolment Option requires payment to the School of a fixed **annual recurrent** fee of **\$ 97.90** (inclusive of GST) for each software subscription.
This licencing fee allows access to all software products available under the subscription (subject to purchase of the CD media – see hereunder), regardless of the quantity of products purchased.
Renewal of the licencing fee (at the end of 12 months) is required for the Student Option subscription to continue. The fee is fixed until June 30, 2005.
- Software CD kits are additional one-off costs.
Details of costs for individual CD kits are attached.
Please note that product prices vary from \$12 to \$50 and that volume purchase discounts apply where criteria are met (see order form).
Your School will be able to advise the final price once ordering quantities are established.
- No monies are able to be refunded if a student leaves the Education Queensland schooling system.
- Software subscriptions cannot be transferred.

How to Purchase the Software

- Please indicate the software you require on the attached form, sign and date it and return it to the School Office. Fees for the subscription and software will become due once ordering quantities are finalised.
- The school will then process a bulk order for software from Data#3 in Brisbane.
- Once the software has been delivered to the School, students will be advised. In order to pick up software from the school, the signed *Declaration* form must be presented.

Notes: *Products ordered will be the latest possible released versions available to Data#3
It may be necessary to evaluate which software version (e.g. Office 2000SR1 or Office 2003)
is the most suitable for your needs.*

Conditions of Use for Software (Student Option)

- The Student Option is a software subscription which applies only to students of Education Queensland Schools by virtue of the signed Microsoft Enterprise Agreement between Education Queensland and Microsoft.
- The Student Option commences on January 01, 2004. The annual subscription must be paid every year (approx start of School year) for the subscription to continue. Non-payment of the subscription fee requires removal of software from private computers at the end of the subscription term.
- A fixed annual recurrent fee of \$ 97.90 (inclusive of GST) applies to each subscription and covers access to all products available under the subscription, regardless of the quantity of products used. CD Media kits for individual software products are additional one-off costs (details are attached). Volume purchase discounts may apply when Schools place orders for software. Schools will be able to advise of any discounts which are available once ordering quantities are established. Discount levels, where applicable, will only apply to individual Schools.
- Software may only be installed on one computer per annual subscription fee. The number of software products able to be installed for each subscription depends on hardware configuration and media kit purchases.
- CD Media kits use supplied product key-codes and have limited installation capabilities. If re-installation of software is required due to a computer malfunction or upgrade, this may or may not allow software to be re-installed, depending on the extent of hardware changes. It is conceivable that replacement media may have to be purchased in extraordinary circumstances. Persons contemplating a hardware upgrade would be advised to do so prior to installing the software.
- Copying of software provided under this agreement is not permitted.
- In the case of operating system software available under this subscription, the installation must be as an upgrade from a prior, fully-licensed version of Microsoft Windows.
- Use of the software is only available while the Microsoft Enterprise Agreement is in force and while students are enrolled in Education Queensland Schools. If a student leaves the Education Queensland schooling system, any subscription software must be removed from their computer. No monies are able to be refunded.
- Student families or Carers installing this software on privately owned computers are to take complete responsibility for the installation. Neither the School nor Education Queensland will accept any responsibility as a result of the installation of, use of, removal of, nor technical support for the software.
- Anyone intending to install any products will need to confirm that their home computer meets any specification requirements as necessary.
- A student Parent or Carer must agree to abide by the conditions stated within this document and must complete and sign the *Declaration for Microsoft Software - Student Option* as evidence of this undertaking.
- The completed and signed *Declaration* forms are to be held by the School.

Software Packaging Notes:

Office Professional 2003 is the most recent Office product suite and contains:

- *Word 2003, Excel 2003, Outlook 2003, PowerPoint 2003, Access 2003 and Publisher 2003.*

Office XP Professional contains:

- *Word 2002, Excel 2002, Outlook 2002, PowerPoint 2002 and Access 2002.*

Office Professional 2000SR1 contains:

- *Word 2000, Excel 2000, Outlook 2000, PowerPoint 2000, Access 2000 and Publisher 2000.*

Office 10 for Macintosh contains:

- *Word, Excel, PowerPoint and Entourage.*

Office 2001 for Macintosh SR1 contains:

- *Word, Excel and PowerPoint.*

General Software Notes:

FrontPage and Publisher are available as individual products.
Installation notes appear within the 'readme' files on supplied CD kits.
Products ordered will be the latest possible released versions available to Data#3.

This information was correct at time of print.
Education Queensland holds no responsibility for errors or changes to product packaging which could occur from time to time.



EDUCATION QUEENSLAND - MICROSOFT ENTERPRISE AGREEMENT

Student Option Order Form - Please complete and return to your School with payment as soon as possible

School Name:

Student Name:

Class:

Office Use Only	Microsoft Software Description	Software Required (Please Tick)	Option 1 Pricing (Incl. GST) Where a School will place a single order for 10 or more (mixed) products	Option 2 Pricing (Incl.GST) Where a School will place a single order for 3 to 9 (mixed) products	Option 3 Pricing (Incl.GST) For a single product order as required
	Windows XP Professional		\$12.00	\$15.00	\$25.00
	Windows 2000 Professional		\$12.00	\$15.00	\$25.00
	Office 2003 Professional		\$12.00	\$15.00	\$25.00
	FrontPage 2003*		\$12.00	\$15.00	\$25.00
	Office XP Professional		\$12.00	\$15.00	\$25.00
	FrontPage 2002*		\$12.00	\$15.00	\$25.00
	Publisher 2002*		\$12.00	\$15.00	\$25.00
	Office Professional 2000SR1		\$12.00	\$15.00	\$25.00
	FrontPage 2000SR1*		\$12.00	\$15.00	\$25.00
	Encarta Reference Suite		\$40.00	\$50.00	\$50.00
	Visual Studio.Net Pro		\$12.00	\$15.00	\$25.00
	Office for Macintosh 2001		\$12.00	\$15.00	\$25.00
	Office for Macintosh 10.0		\$12.00	\$15.00	\$25.00
	Annual Subscription (Compulsory)	<input checked="" type="checkbox"/>	\$97.90	\$97.90	\$97.90
Signature of Parent/Carer:			Date: / /		
*Some of these products may be included in Office packages privately purchased, but are also available here as individual products.					
Please see Software Packaging Notes for further details.					

Declaration for Software - Student Option

This form must be completed, signed and returned to your School so that you may take delivery of the software which you have ordered.

School Name _____

Student Name _____

Class _____

Product	Please Sign for Software Delivered and strike-out those not applicable.
Windows XP Professional	
Windows 2000 Professional	
Office 2003 Professional	
FrontPage 2003	
Office XP Professional	
FrontPage 2002	
Publisher 2002	
Office Professional 2000SR1	
FrontPage 2000SR1	
Encarta Reference Suite	
Visual Studio.Net Professional	
Office for Macintosh 2001	
Office10 for Macintosh	

Declaration:

- I have read the information contained within this document and agree to abide by the Conditions of Use for Software (Student Option) as stated therein.
- I agree to install the software on one home computer per subscription only and agree not to make copies of the software.
- I agree to immediately remove any installed Student Option software from my private computer upon leaving the enrolment of an Education Queensland School or upon the expiry of the Microsoft Enterprise Agreement (note that the current agreement expires on 30 June 2005, but would be evaluated for possible extension).
- I accept responsibility for installation and use of the software and agree that I will not hold Education Queensland liable for any fault that may occur on my private computer as a result of the use, installation or un-installation of the software.
- I understand that I will not receive assistance from Education Queensland or Data#3 for the installation and support of the software on my home computer.

Signature _____

Date _____ / _____ / _____